

**DRIEMS  
IQAC CELL**

**Date: 20.05.2015**

**Minutes of Meeting:**

The meeting commenced with the opening remark of the Principal about the importance of Quality Assurance Cell and its functions.

The IQAC coordinator welcomed all the members for the Internal Quality Assurance Cell meeting. All the IQAC members introduced themselves to others.

**1. Teaching & Learning Process**

The current teaching-learning process was reviewed, Director (Academic) informed the members on students' achievement in the University Examination and emphasized upon adopting more ICT based learning applications. It was discussed on academic results and the graduation rate. Discussed about the administrative and academic audit for this academic ensure the quality functioning of the institution.

**2. Training & Placement**

Director, CDC briefed on the activities of the Career Development Cell and training facilities provided to students to be ready for placement and informed about the companies are agreed to make campus drive at the Institution during the current academic year.

**3. Students Co-curricular Activities**

IQAC Coordinator presented a report on tech fest called DRIEST and cultural programme 'Vasantika'. It was discussed that more students' participation should be encouraged and rewarded.

**4. Teachers attending Seminars, Conferences**

IQAC Coordinator informed the members about seminars, conferences and workshops attended by faculty members. It was decided that Research and Development need to be strengthened and all the departments are instructed to apply for research proposals.

**5. Activities of NSS and other social items**

Principal expressed happiness over the activities of NSS and involvement of students and especially the programme organized recently for Jal Chhatra and Blood Donation Camp.

**6. Paper Publication**

All the members were requested to accelerate the research, consultancy and publication activities of faculty members of their respective department.

The meeting concluded with thanks to the Chair.

  
Chairman  
IQAC 21/5/15

  
Coordinator  
IQAC 20.05.15